

**Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing**

Report for: **Mayor**

Mayor and Cabinet

Mayor and Cabinet (Contracts)

Executive Director

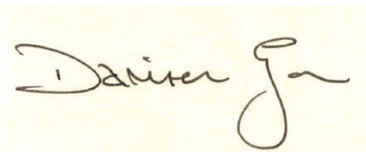
Information Part 1 Part 2 Key Decision

<input type="checkbox"/>
X
<input type="checkbox"/>
<input type="checkbox"/>

Date of Meeting	10 th January 2018	
Title of Report	Working in the Private Rented Sector	
Originator of Report	Madeleine Jeffery	Ext.49484

At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources	X	
Legal Comments from the Head of Law	X	
Crime & Disorder Implications		X
Environmental Implications		X
Equality Implications/Impact Assessment (as appropriate)	X	
Confirmed Adherence to Budget & Policy Framework	X	
Risk Assessment Comments (as appropriate)		X
Reason for Urgency (as appropriate)		X



Signed: _____ Executive Member

Date: 22/12/2017



Signed: _____ Director/Head of Service

Date 18/12/2017

Control Record by Committee Support

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	